

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

The college has an effective system to ensure proper maintenance and utilization of infrastructure-laboratories, classrooms, seminar halls, library, sports facilities and auditorium. Staff members are deputed to ensure maintenance of college campus. There are various committees like environment, canteen, library, sports etc. to ensure proper maintenance and upkeep. The various committees meet regularly to monitor the optimum use of infrastructure which is accessible to the students and staff of the college.

Laboratory – Each laboratory has lab staff for its upkeep and maintenance. The laboratory equipments, materials and other necessary chemicals are purchased by the office of the Principal and purchase committee as per requirements of the teaching departments of the college.

Library- The college has a well-equipped library rich in books, magazines and newspapers. The teachers and the students visit the library regularly to augment their knowledge. In the beginning of each academic session, the librarian hold orientation program for the students and acquaints them with library rules and library facilities. The library staff extends helping hand to all the students in searching library resources. All the students admitted to the college are eligible for library membership. All bonafide students are issued identity cum library card which they are supposed to keep with them and produce the same on demand. Books are issued for 14 days after which delay fine of Rs. 1/- per day per book will be charged. A library committee works regularly to oversee the functioning of the library and also enable the students to avail all the facilities provided by the college. Many departments also have departmental libraries where students and staff can get the books, they want.

Sports facilities- Physical Education department regularly maintain the sports ground, gymnasium, sports equipment and sports material. Sports material is issued to students as per schedule.

Computers and IT facilities- IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradation of the IT resources.

Classroom facilities- The cleanliness of classrooms is ensured by a group of grade-IV workers and sweepers. It is also ensured that all the classroom have adequate desks and benches. Regular monitoring of electrical appliances is done and repaired immediately.

In the college campus, there is a good environment for the benefit and welfare of the students. Various committees are in the college to support services, student welfare and to meet their needs. There is a canteen committee for maintenance of college canteen and to ensure the healthy and hygienic food for the students and staff members of the college.