Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has various committees to maintain and utilize physical, academic and sports facilities. Campus contruction, development and maintenance committee looks after the physical infrastructure of the college, the library committee is responsible for record keeping. Purchase of new books and journals are upgraded by the library committee. Time table committee ensures proper distribution of workload of the teachers.

Physical facilities classrooms- Routine cleaning and maintenance is carried out in order to ensure productive learning environment for the students. Some of the classrooms are supplied with power from generator in time of power cuts. Classrooms are cleaned regularly by the cleaning staff. Routine electrical fixture inspection is performed and repair done immediately.

Academic- for high grade instruments and annual maintenance contract is completed. For instruments, stabilizers are used for the equipment outline servicing and maintenance is carried out. Service engineers are called upon to rectify the defects.

Practical batched are prepared to offer all students hands on experience. Practical sessions are held in the morning, afternoon and evening to allow full use of laboratory space.

Library- proper ventilation is carried out in order to maintain dry atmosphere near bookshelves. Daily dusting and cleaning is performed. Pest control is carried out to improve the life of books. Students are given open assessed to the books in order to have efficient referencing and exploration of new subjects related books. Unique reading room facilities and computers are available to provide to assess E-content. Library personnel performs orientation and inspection of the resources. New arrivals are displayed on notice boards. During vocations library is kept open for the benefit of the students.

Computers –device managers perform maintenance and service for computers and application regular updates are carried out. According to the equipment and load of the job available computers are distributed in divisions, offices library and administrative work. Computers are filled with antivirus updates. Devices are interconnected via LAN.

Sports facilities- Sports content is delivered to students as per time table for inter-college competition. Sports material is issued to the students for the period of competition.