



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Shaheed Major Harminderpal Singh  
Government College, Phase- VI,  
Mohali

- Name of the Head of the institution **Ms. Harjeet Gujral**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **01722225164**
- Mobile no **9501806666**
- Registered e-mail **principal.gcmohali@gmail.com**
- Alternate e-mail **principal.gcmohali@gmail.com**
- Address **Phase VI, Sahibzada Ajit Singh  
Nagar, Punjab, 160056**
- City/Town **SAS Nagar**
- State/UT **Punjab**
- Pin Code **160056**

##### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Punjabi University Patiala**
- Name of the IQAC Coordinator **Ms. Sunita Mittal**
- Phone No. **9872091904**
- Alternate phone No. **9872091904**
- Mobile **9872091904**
- IQAC e-mail address **principal.gcmohali@gmail.com**
- Alternate Email address **principal.gcmohali@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://gcmohali.ac.in/Articles/aqar>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gcmohali.ac.in/Articles/aqar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>78.35</b>	<b>2004</b>	<b>16/02/2004</b>	<b>16/02/2009</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.79</b>	<b>2016</b>	<b>16/09/2016</b>	<b>15/09/2021</b>

**6. Date of Establishment of IQAC**

**15/07/2002**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

\* In light of the closure of Punjabi University Regional Centre, Mohali Phase 7, the College Council decided to adjust the students from the centre in the Department of Commerce in the classes of B.Com part II and part III. \*College Management Committee formed to oversee the upgradation/development plan of the college. The Committee has participation of different stakeholders such as faculty members, students, parents, alumni, member nominated by local government and retired teacher or principal. \*The College introduced Skill oriented courses for the students in collaboration with Jagat Guru Nanak Dev Punjab State Open University ? Certificate/Diploma in Creative Writing & Content Development, Certificate/Diploma in Embroidery, Certificate/Diploma in Entrepreneurship, Creativity and Innovation in Business and Certificate Course in Software Development and Programming. \*The college initiated Clean Campus and Green Campus programme under Swachh Bharat Mission. All departments are directed and advised to undertake programmes involving students for achieving behavioral change towards waste disposal practices and restriction of use of plastic in the college campus. \*College Upgradation/Development Plan initiated involving beautification & repair of college building, revamping classrooms through installation of green boards, repair of furniture, maintenance of college ground and green spaces. \*School Mapping programme conducted to map the schools in catchment area of the college. Faculty members were divided in 10 groups of 3 members each and directed to visit around 30 schools to encourage 12th class students for taking admission in the college. The College celebrated Yoga Day, wherein all the faculty members are directed to attend the

yoga session organized by the SAS Nagar district administration and thereafter participate in the yoga session organized in the college for the students.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
School Mapping	Increased Enrolment
College Management Committee	Upgradation of existing infrastructure for better facilities for teaching and learning
Clean Campus and Green Campus programme	Behavioral change towards waste disposal practices and restriction of use of plastic in the college campus.
Introduction of Skill oriented courses	Bridging the skill gap of the students vis a vis the industry

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Shaheed Major Harminderpal Singh Government College, Phase- VI, Mohali
• Name of the Head of the institution	Ms. Harjeet Gujral
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722225164
• Mobile no	9501806666
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• Address	Phase VI, Sahibzada Ajit Singh Nagar, Punjab, 160056
• City/Town	SAS Nagar
• State/UT	Punjab
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
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• Name of the Affiliating University	Punjabi University Patiala

• Name of the IQAC Coordinator	Ms. Sunita Mittal				
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gcmohali.ac.in/Articles/aqar">https://gcmohali.ac.in/Articles/aqar</a>				
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Cycle 2	B++	2.79	2016	16/09/2016	15/09/2021
<b>6.Date of Establishment of IQAC</b>			15/07/2002		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			04		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>* In light of the closure of Punjabi University Regional Centre, Mohali Phase 7, the College Council decided to adjust the students from the centre in the Department of Commerce in the classes of B.Com part II and part III. *College Management Committee formed to oversee the upgradation/development plan of the college. The Committee has participation of different stakeholders such as faculty members, students, parents, alumni, member nominated by local government and retired teacher or principal. *The College introduced Skill oriented courses for the students in collaboration with Jagat Guru Nanak Dev Punjab State Open University ? Certificate/Diploma in Creative Writing &amp; Content Development, Certificate/Diploma in Embroidery, Certificate/Diploma in Entrepreneurship, Creativity and Innovation in Business and Certificate Course in Software Development and Programming. *The college initiated Clean Campus and Green Campus programme under Swachh Bharat Mission. All departments are directed and advised to undertake programmes involving students for achieving behavioral change towards waste disposal practices and restriction of use of plastic in the college campus. *College Upgradation/Development Plan initiated involving beautification &amp; repair of college building, revamping classrooms through installation of green boards, repair of furniture, maintenance of college ground and green spaces. *School Mapping programme conducted to map the schools in catchment area of the college. Faculty members were divided in 10 groups of 3 members each and directed to visit around 30 schools to encourage 12th class students for taking admission in the</p>		

college. The College celebrated Yoga Day, wherein all the faculty members are directed to attend the yoga session organized by the SAS Nagar district administration and thereafter participate in the yoga session organized in the college for the students.

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### 13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	22/01/2022

### 15. Multidisciplinary / interdisciplinary

The New Education Policy, 2020 envisions structural changes while introducing a holistic and multidisciplinary curriculum that has the potential to transform both the learning environment and the learning process for students in the higher education institutions. It aims to promote holistic academic growth among



students by allowing them to choose from a variety of subjects and programmes offered by the higher education institution. Shaheed Major Harminderpal Singh (Shaurya Chakra) Government College, Sahibzada Ajit Singh Nagar (Mohali) is a affiliated college that is affiliated with Punjabi University, Patiala. It must adhere to a road map or set of guidelines developed and provided by the State Government. The College will adopt the guidelines or provisions developed by the University with regard to curriculum for implementing the multidisciplinary/interdisciplinary structure of the New Education Policy. At its level, the College promotes interdisciplinary activities by hosting special lectures, quizzes, science fairs, and other events on topics that cross disciplines.

#### **16.Academic bank of credits (ABC):**

The introduction of the concept of Academic Bank of Credit (ABC) is one of the novel provisions of the new National Education Policy 2020 (NEP 2020). ABC will be helpful to the students who are enrolled in undergraduate and postgraduate degree programmes by providing multiple entry and exit points with regard to various academic programmes. The ABC enables students to earn and secure credits from registered Higher Education Institutions as well as from schemes such as SWAYAM, NPTEL, and other upcoming Massive Open Online Courses. Shaheed Major Harminderpal Singh (Shaurya Chakra) Government College, Sahibzada Ajit Singh Nagar (Mohali) is an affiliated college to Punjabi University Patiala, which is a state university; as such, it adheres to the curriculum and structure established by the affiliating university. The institution will adhere to the guidelines of the affiliated university and the state's Higher Education Department. The College will follow the roadmap prepared by the University or the Education Department to implement the ABC. At the College level, programmes have been initiated by several Departments such as Fine Arts and Home Science in which students are assigned credits/weightages in internal assessment on behalf of their work in various projects.

#### **17.Skill development:**

The College offers various skill oriented diploma/certificate courses that are directly linked with development of life skills and entrepreneurship.

1) Certificate course - (Pharmaceutical Chemistry)

- 2) Diploma Course- (Pharmaceutical Chemistry)
- 3) Advance Diploma Course- (Pharmaceutical Chemistry)
- 4) Certificate course - (Instrumentation)
- 5) Diploma Course- (Instrumentation)
- 6) Advance Diploma Course- (Instrumentation)
- 7) Certificate/Diploma in Creative Writing and Content Development
- 8) Certificate/Diploma in Embroidery
- 9) Certificate/Diploma in Entrepreneurship, Creativity and Innovation in Business

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college strives to incorporate elements of Indian Knowledge System in the pedagogical approaches. The faculty ensures that the knowledge of subject matter is imparted through mother tongue. While teaching, the faculty across the departments makes sure to impart the historical context, philosophy, and scientific temperament associated with various scientific discoveries and inventions. Further, the ancient Indian ideas, notions, and beliefs are also taught during special lectures and celebration of festivals and life and works on famous Indian Personalities. The programmes conducted under Ek Bharat Shreshtha Bharat scheme also promoted mutual understanding of different cultures and ideas. Various activities are held throughout the year by the Fine Arts and Home Science departments to instill the knowledge of India's rich and diverse culture in the students. The choice of medium of examinations also ensures that students are free to develop language of their choice.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The entire curriculum and teaching learning process of the college is focused towards preparing students for future job prospects. Many departments, for instance Home Science, Fine Arts, Hospitality, Information & Technology, etc. focuses on developing skills related to specific fields, directly linking the learning process with the outcomes. Students in the Home Science department are taught sewing, cooking, art, and craft so

that they can become self-sufficient and earn a living. The college's Hospitality department polishes students' culinary and hospitality skills, allowing them to work as receptionists, serving staff, managers, and Chefs in various restaurants and hotels. The IT department prepares students for a variety of technical positions. The college also hosts a job fair where several multinational corporations participate and select students from across the courses. Students are also taught qualities such as confidence, impressive speaking skills, teamwork, honesty, and effective time management, which are useful in all aspects of life. They are given time bound assignments and group projects that help shape their overall personality.

## 20.Distance education/online education:

The College does not provide distant education. However, during the COVID-19 pandemic, the online teaching method was adopted using platforms such as Zoom, Google-Meet, Webex and others. All the faculty members received training on how to effectively implement online teaching. The schedule of online classes was provided to the students, and all professors faithfully adhered to it. The students were told to keep their videos on, and their attendance was only recorded after they confirmed their online presence. There were Whatsapp and Telegram groups formed for various subjects and batches where all necessary information was shared. During the online sessions, many faculty members recorded their lectures so that students could refer to them later. To assess the students' progress, online assignments and quizzes were administered. Additionally, various national and international holidays were observed online, ensuring that all students participated.

## Extended Profile

### 1.Programme

1.1 25

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 2365

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 1689Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 800

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 63

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 64

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>25</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2365</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1689</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>800</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>63</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	64
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

<b>4.Institution</b>	
4.1	53
Total number of Classrooms and Seminar halls	
4.2	16336781
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	46
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is associated with Punjabi University, Patiala. All the courses taught are either Punjabi University or U.G.C. authorized. The Punjabi University academic calendar is followed to cover the courses during the semester. Student's orientation is held at the beginning of the semester. This is to familiarize students with the college operations, procedures, information on career oriented programs and other opportunities at the college during the orientation session. Students are informed about associated activities.

The student's notice boards are updated on a regular basis with any relevant information. Weekly plans are created based on curricular and other activities. Academic schedules are generated semester by semester and posted on the college website. Mid semester and final semester exams are held in accordance with university norms.

An online system is utilized to track attendance, grades and assessments. Experts' talk/workshops on the most recent developments in the subject are held on regular basis. Field surveys are conducted in accordance with curricular requirements. Webinars and other informative lectures sessions are being arranged for the students by various departments. Well-equipped laboratories are present in the institution where students may perform practical as per the curriculum requirements. Regular purchase of new equipment for laboratories ensures up to date laboratories in the institution. The computer library has computer and internet facility for students. The well-equipped library offers reference sections and subject sections for all subjects.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares an academic calendar as per the schedule prescribed by the Punjabi University, Patiala for implementation of curriculum and participation of students in co-curricular and extra-curricular activities. Academic activity runs in college throughout the year as per university guidelines. In the beginning of session, college prepares an academic calendar to organize the curricular and extra-curricular activities in the institution. In academic calendar college adheres to available working days, holidays, summer and winter vacation, admission process, semester wise teaching plan, online class tests, university semester examination for theory and practical, conducting webinars, timely submission of assignments for internal assessment, guest lectures, celebration of various days such as National Science Day, World Health Day, Environment Day, etc. in online mode. Departmental stock verification activity is also conducted annually. As per academic calendar institution participated in the in youth festival, organized by the affiliated university. Institution also participated in some activities organized by the state government. For undergraduate courses, the college conducts assessment of students in four components- theory, assignments, internal assessment and practical. The pattern and the marks distribution of all the

components is as per university format. The students are given enough time before examination to prepare and practice their concepts. The academic calendar is followed and implemented by all departments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://online.gcmohali.ac.in/Articles/aqar">https://online.gcmohali.ac.in/Articles/aqar</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**28**



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

54

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Along with the academic curriculum the institution integrates cross cutting issues realted to profession ethics, general human values, environment, sustainability. The students organized free food in the form of langar to the needy people to the students is participated in the poster making competition regarding which further generates message of gender equality. Students of the

College participated in tree plantation activities periodically. Students of the college spread message of social distancing during Covid-19 pandemic. Students of the college help people standing outside the banks in making social distance nearby the areas. Students also visited old age homes and spread awareness about sanitization and social distancing. different programme conducted by the college with the help of students regarding voter awareness among people. Under Swachh Bhart Abhiyan, Students of the College conducted camps in different areas during Covid times. Teachers of the college and students distributes free masks among needy people. During Covid times one more special programme named "Say Yes" week also celebrated in this students were educated by the teachers, how to cultivate the habit of saying Yes to their parents and family. The dept. of Fine Arts in collaboration organized poster exhibition.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

1.3.3 - Number of students undertaking project work/field work/ internships	
13	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
1.4 - Feedback System	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>D. Any 1 of the above</b>
File Description	Documents
URL for stakeholder feedback report	<b>Nil</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<b>Nil</b>
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	

2365

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1501

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Advanced learners:** Students who performed well are identified on the basis of internal assessment, university examination, involvement in classrooms, and performance in practical sessions, remedial classes and doubt clearing sessions. Advising to participate in group discussion, quiz competition to develop analytical and problem solving abilities in them and thereby to improve their presentation skills. Various activities are conducted by the departments in the respective areas to mould the personality of the students in the corresponding fields. Bright and diligent students are motivated and inspired to get university ranks. Students are encouraged to take up competitive exams. Toppers and university rank holders are encouraged by giving them certificates and prizes by the institution.

**Slow learner:** The institute practices a robust students' academics counselling process. The counsellor monitors academic performance frequently to understand and assist any student with issues that affect their ability to learn. A set of students (mentees) are assigned to a faculty and personal and academic

care of students is taken by the corresponding mentor. Care is taken by the faculty in monitoring the performance of slow learners. Departments conduct remedial classes, provide coursenotes to students especially to those students who are on the verge of dropouts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2365	64

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SMHS Govt. College SAS NAGAR (Mohali) always encourages student centric learning through various online methods such as group discussions, quiz competition, Presentations and project work that promotes participative learning and problem solving abilities are conducted time to time in the academic session. Students are encouraged to actively participate in all these activities. Students are given individual projects and class assignments and they are motivated to focus on self-study and independent learning. As the college is celebrating Azadi Ka 75th Amrit Mahotsav, students are trained for basic Life skills such as, Spoken English, Personal Hygiene Practices and Awareness regarding sanitation and clean environment. Further, under the Ek Bharat Shrestha Bharat initiative the students are encouraged to develop emotional linkages to the culture and traditions of other regions of the country.

Further, the college encourage students to enroll in NSS and NCC. The NSS and NCC wing of the college organize and take part in various activities during the session. These activities provide

students an experiential space to learn from society and engage with it more actively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the faculty members are well versed with the ICT enabled tools for teaching process. Every department of the college has computer and smart boards through which relevant content is delivered to the students. Students are encouraged to visit various informative websites that could supplement the classroom teaching. Further, the students are being informed about various government promoted MOOC online courses such as SWAYAM, NPTEL, etc where they can avail opportunities to enroll in short term courses of various nature. Faculty members ensures that relevant e-content such as videos, ebooks, best practices/case studies, etc. is delivered to the students timely that could supplement and enrich the learning process for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

538

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the College, there is a well established mechanism through which students are assessed throughout the academic year on various parameters. Internal assessment is conducted through Unit Tests and MSTs. Assignments are another way through which students are assessed. The Internal assessment is added in the final assessment of the students. There are monthly tests, assignments which are given to students and their performance is duly analyzed. Along with that, students are also involved in other extracurricular activities and their performance is analyzed on the basis of their performance in these activities also. Further, as per the guidelines issued by the Punjabi University, Patiala, the Internal assessments for general subjects is divided in three parts viz. assignments, attendance and Mid Semester Test. This Internal Assessment forms part of the assessment of the students in final exams. Assignments are assigned to students either on the topic of syllabus or on a learning criterion which enhance not only their subject knowledge but also gives them an overview of practical aspect.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal Examinations in the college is conducted throughout the year at regular intervals wherein MST being a major component, conducted once in each semester. The MST is based purely on the university final examinations guidelines. The exams are



conducted, evaluated and thereafter presented to students for self examination. The students can cross check the assessment and can clarify their doubts regarding assesment of Assignments and MST. Also sometimes the internal exam is conducted through viva so that the students can self assess themselves via oral evaluation. Assignments are also assigned as per the choice of the students so that they can prepare the topic accordingly. MSTs are planned beforehand for the whole college and are conducted just like final exams. There is a date assigned for the MST of each subject and the results are declared together for all the subjects on the same date assigned.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers various programs and courses. The program specific outcomes with respect to each of the program offered is clearly communicated to the student through various means. The orientation program helps student gaze the outcomes of the different program they have opted for. Further, each department of the college ensures that new students get familiar withoutcomes associated with the course being offered by the department. Also, a detailed program specific outomes report is available at the college website for prospective as well as admitted students. In our institution the course outcomes for all programmes are defined as per the norms of Punjabi University, Patiala. The college is affiliated to Punjabi University, Patiala. The syllabus for all programme is displayed on the university website and students are expected to follow the same. The faculty members make the students aware of for course outcomes such as expected minimum pass percentage submission of regular assignments and practical for their subjects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage system depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding course outcomes. Besides, weightage for the endsemester examination (written examination/lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

798

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://gcmohali.ac.in/Articles>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Dept. of Public Administration organized a special lecture on 'Human Rights and Duties' on 23.06.2022. Dr. Namita Gupta , Associate Professor at Centre for Human Rights and Duties, Punjab University, Chandigarh, was the guest speaker.

Online Inter College quiz on 'World Environment Day' on 22-7-21, Science Day celebrated with Short Film, Poster Making, Slogan Writing, Innovative Models.

Dept. of Physics conducted inter college Quiz on Earth Day on 22-4-21, Plantation by Professors of Science department on 'Green Village Clean Village', Participated in a group discussion on 'Role of Students against Drug Abuse'.

Dept. of Commerce conducted a Quiz on 'Drug Abuse' on 23-6-21, Conducted seminar on Courses and Career in Banking and

Finance, Kanwaljit Singh was the key speaker, celebrated National Constitution Day on 26-11-2021.

Students of B.Sc Non- Medical and Computer Application attended a workshop on Experimental Techniques in Solid State Physics at Thapar Institute of Engineering and Technology, Patiala.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of SMHS Govt. College, SAS Nagar, Punjab enacted a Nukkad Natak on the theme 'Voting Awareness' on the instructions of Chief Election Officer, Dist. Mohali on 09-02-2022. The Nukkad Natak was enacted at different places of Mohali to spread awareness on Voting.

The impact of the Nukkad Natak was far reaching as it was enacted many times at different places in and around Mohali dist from 09-2-22 to 18-09-22 before Elections in Punjab which was scheduled on 20-02-2022. Apart from educating people the students felt a moral responsibility towards society. Such activities add to the holistic development of the students.

For a holistic development of students Tree plantation camp was organized by Dept. of Botany and Zoology under the banner of Green Punjab .Poster making and Slogan writing competitions were also organized on this occasion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

345

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>



### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college thrives on maintaining adequate infrastructure and other physical facilities in order to have sound teaching learning environment. There are approximately 30 classrooms, out of which 12 belong to the GCMSIP department of self-financed courses run by the college. The college proudly possesses its smart labs which have been set up to teach effectively in order to enhance the students attention span in the class. There are four big lecture halls in the science block which are used for regular classes as well as for special lecture sessions by experts or other activities. The college advisory committee reviews the course requirements, students' needs, working condition of different equipments, apparatus and also requirement of repair or purchase of any device time-to-time. In the session 2021-2022 new infrastructure has also been added keeping in mind the needs of the students. Sitting spaces has been created both inside the college building and outside within the college campus. Also, a girls common room has been created. There is a student centre which is used for organising different events or celebrating National days. The large scale events are organised in the main auditorium referred to as the Sabrang hall. The college ensures using high-tech digital devices like LCD

screens, projectors, smart teaching devices to maximize the students' participation in curricular and cocurricular activities. Recently, a lot of improvement has been made in the available infrastructure like IT-based in order to make the teaching-learning process student-centric.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well-equipped indoor and outdoor sports facilities. There is a multipurpose hall where portable badminton courts and table-tennis tables can be set up effectively. The college has a very big ground spread in a wide stretch with an athletics track. Outsource coaches visit the tracks in the evening on daily basis and guide the students for various sports they even provide guidance for qualifying various defense forces tests. There is a gym in the upper floor of the multipurpose hall. Yoga Day is celebrated in the main auditorium known as Sabrang hall which is quite spacious and ventilated and can accommodate many students at a time. The entire college campus is spread over area of 27.8 acres of land with approximately 8 acres of land dedicated to sports ground. There are athletics track, indoor gym and outdoor gym for the students. Yoga is practised in multi purpose hall. Fine arts department prepares the students for different painting and poster competitions. Music Vocal training is given to the students. Students are also prepared for different competitions in Youth festival such as plays, skit, dance, mime etc. Literature department of English, Hindi and Punjabi prepared students for various debates, declamation and poetry contests.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart**

class, LMS, etc.

09

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 18428370

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the college is automated using E-Granthalaya ILMS software. The Nature of automation is Partial and itsVersion is eG3. Year of automation: 2020-21. Further, the library has a N-List subscription that provides free access to e journals, e books and other academic databases. The students are also encouraged to visit and utilize this facility and access books and journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Rs. 98332

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

90

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college campus is equipped with BSNL broadband with high internet speed. The various IT facilities include smart teaching devices, projectors, LCD printers and photocopier machines. All the corridors, different labs and parking area are under esurveillance. Microphone system and speakers are available in the college which are utilised from time to time for different activities. Different IT facilities available in the college are effectively used for official work and academic purposes. Moreover, high-configuration PCs are installed in the computer labs for students. There are around 42 computers in the college which are meant for students and different departments and offices also have computers installed to ease the work load and enhance the working efficiency of the teaching and non-teaching staff. The college lays special emphasis on the maintenance of the IT-based infrastructure with its screening from time-to-time to check for any technical flaws.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 16336781

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilising physical academic and support facilities in the college. SLAs, JLAs and technical staff take care of the laboratory equipments. The college has tied up with Punjab State Electricity Board for maintaining electrical equipments. There are two small centralised voltage rooms along with stabilizers to deal with any power fluctuation or power failure issues. The college possesses one generator set for power backups. The smart classrooms are backed with powerful UPS and inverter. Staff and student security are insured by 24 x 7 CCTV surveillance. Fire extinguishers have been installed in each department. The college library is source of enormous books, magazines and different newspapers are available for reading to staff and students. One Wi-Fi connection has been especially installed in library so that students can browse the e-content. There is a multipurpose hall where portable badminton courts and table-

tennis tables can be set up effectively. The college has a very big ground spread in a white stretch with an athletics track where outsource coaches visit in the evening daily and guide the students for various sports. There is a gym in the upper floor of the multipurpose hall.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

648

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	D. 1 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	D. Any 1 of the above



**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

14

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

There is no student council or any similar body as university does not permit. But there is proper representation of students in various academic and administrative committees. Students form an integral part of the various subject societies such as Science Club, Commerce society etc. as their Presidents, Secretaries and members. The students are editors of the college magazine Maulsari and they also help in maintenance of the wall magazines of various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

32

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association of the college with a strength of 300 members. The association mainly helps the college in maintaining green spaces. The members have adopted a park called OSA Park and its beautification and upkeep is the responsibility of the association. The Alumni members who work in the media, specially the print media helped the college in publicity by giving wide coverage of the various events such as extension activities, workshops, etc, organized in the college. Also student aid is provided by the Alumni members to some needystudents in the form of free books and fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 - Institutional Vision and Leadership

### 6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision/Aim

- Government College Mohali is amongst the top colleges in the category of Government colleges in the area and its vision can be traced through a humanizing and liberating process, our College envisions a life-oriented education that prepares students to be representatives of transformation and development at various stages of life.
- Adapting to and assisting students in proactively responding to concerns and conflicts that exist in today's society because they are informed and empowered
- Instill in the youth the importance of acquiring sound knowledge in all fields in order to face future challenges by continuously improving all resources and processes for the benefit of humanity as a whole.
- Presently, the college is imparting education to over 2200 students, with student centric mission and vision in various courses including Science, Arts, Humanities and Social Sciences, Computer Application and IT, Commerce, Hospitality and Tourism.

#### Mission

- To promote for value-based education.
- Organizing more skill-development programs for students and faculty.
- Encouraging student innovation for environmental conservation.
- To promote inter-cultural and inter-religious harmony, care for the human family, and work for the integrity of creation.
- To foster student leadership, allowing them to participate actively in social liberation.
- To nurture an environment in which students can gain insight into their academic pursuits, making them more employable and knowledgeable.
- To provide high-quality, integrated, vocational, and career-oriented education while also cultivating a culture of human and educational excellence.

File Description	Documents
Paste link for additional information	<a href="https://online.gcmohali.ac.in/Article/visionmission">https://online.gcmohali.ac.in/Article/visionmission</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal oversees all committees and offers the necessary inputs to keep the committees focused. The college's Bursar aids the Principal in the management of the college's resources. Every receipt and payment is recorded using a well-established system that follows the norms and regulations set forth by the Punjabi University and the Punjab Government. The Bursar and the Principal must first approve all forms of payments. After the expenditure is made, the Accounts Office validates all of the paperwork, which is then double-checked by the Bursar before the Principal authorizes the final payment.

- The Academic Council consists of the heads of numerous departments as well as the Registrar. This group meets at the start of each term to develop broad parameters for carrying out the vision set forth by the college's governing body. Academic Council contributes to the production of the Academic Calendar, analyzes it in a meeting, and approves it after extensive discussion.
- When investment decisions are taken, such as the construction of new buildings/renovations or the procurement of furniture and equipment, Academic Council advises on the best course of action. This council assesses the performance at the end of the session, identifies the flaws, and recommends corrective actions.
- Purchasing of equipment, civil work, and other infrastructure development is done through a well-defined and transparent set of procedures. All the set procedures take minimum time for execution and the resources are acquired timely and in a cost-effective manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Curriculum Development

The affiliating university prepares and updates the curriculum. The institution follows the Punjabi University, Patiala's curriculum. Since its teachers are members of the board of studies, the college plays an essential role. The college's faculty members participate in curriculum development by attending faculty syllabus revision workshops. The faculty members who are nominated to the Board assist in the restructuring and development of the syllabus. At the start of each academic session, each department holds a meeting where the classes are assigned to the faculty. Each department creates a syllabus for each term, prepares an academic calendar, and distributes it to students. Various college departments produce an action plan outlining the actions they propose to carry out during the session. All departments use various techniques to execute the curriculum, such as holding tests Assignments, presentations, and seminars.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college continues to operate under the policies and directives of Punjabi University, Patiala.
- The Governing Body oversees the college's administrative and financial affairs and appoints the Vice Principal and

**Bursar.**

- The principal oversees and directs the college's smooth functioning.
- The IQAC is in charge of enhancing the quality of the college's teaching-learning process.
- Academic Coordinators evaluate the academic process.
- The staff council committees provide an opportunity for all teaching staff to participate in college-related decisions.
- The teachers in charge oversee every aspect of their departments.
- The Bursar is in charge of the college's finances.
- Staff intake has also increased as per requirement.
- Infrastructure, in terms of class rooms has been enhanced.
- Laboratory infrastructure has been upgraded with respect to no. of
- computers and software packages.
- Website has been updated.
- Softwares are used for admission, finance and purchase.
- Library resources, both books and online have been steadily growing.
- Reading room facilities have also been added.
- The Public Information Officer deals with RTI requests.
- Administration and accounts administrative officers are in charge of their respective departments.
- The caretaker is in charge of the general maintenance of the college's infrastructure as well as the work of housekeeping staff, electricians, gardeners, and so on.
- The college ensures efficient governance and management of college functioning through this administrative setup.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://online.gcmohali.ac.in/Article/departments">https://online.gcmohali.ac.in/Article/departments</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is an institution is firmly committed to the larger wellbeing of all its employees be it teaching or non-teaching staff. Institution endorse a number of initiatives. Teaching staff is encouraged to enhance their pedagogical knowledge content and move towards a constructive framework of student centric teaching learning. The institution has implemented a variety of welfare measures. The Institution also provides Insurance scheme for both teaching and non-teaching staff, loan benefits to both teaching and non-taching staff, along with retirement benefits in the form of GPF, NPS and Encashment of earned leaves. The college also provides maternity and paternity leave along with medical benefits. The Principal also positively reinforces exemplary work in the institution through acknowledging, nominating and awarding the contribution of individuals and groups at every forum and public ocaasion. All central government rules and benefits are granted in accordance with the rules, including leave, travel grants, childcare leave, maternity leave, and study leave. The Government College in Mohali offers a hygienic and organized workplace that promotes higher efficiency. Outside of the classes, facilities including committee rooms, departmental rooms, and air conditioning provide crucial workspace. To access e-resources, the library has a dedicated reading room. Additionally, teaching staff members are entitled to have fifteen books at once, while non-teaching staff members have the right to get six books in their name.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has well developed Performance Appraisal system in the form of ACR( Annual Performance Appraisal Report). This provides an insight and emphasizes the manner in which the

teacher handles different situations that affect the learning progress of the students. It also reflects the active participation of a teacher in both the academic and administrative activities. The Appraisal System of the staff to evaluate their performance in various activities comprises of two proformas: one provided by the Punjab Govt. and the other designed by the College. The proforma designed by the College contains detailed information about various achievements of the teachers in academic research and community outreach programmes. It is collected on a regular basis at the end of the academic year. Teachers in charge of departments and conveners of various societies and task groups submit an annual report of their activities. Appraisal of the non-teaching staff: The college's non-teaching staff is made up of a diversified support team that serves as its backbone. The administrative and accounting personnel, laboratory staff, library employees, and housekeeping staff are all included in this. In a report of the college, the non-teaching staff's performance is detailed in terms of the professional development courses they attended. Each non-teaching employee receives a report from the principal, who also records it in the service book.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Chartered Accountant conducts an annual internal audit of the PTA and society for ICT promotion, and an account of unspent funds is kept and carried forward for expenditure in the following financial year. Next the audit, all interest revenue is carried forward for expenditure in the following fiscal year. Internal auditing is performed on all financial transactions. The expenditures are carried out with the utmost care following the state government's and federal funding agencies' CSR

standards. The funds of the college are subject to an annual external audit by a team of state and federal government auditors. Before the account for the financial year is closed, expenditure must be justified in front of the audit team. Being a Govt. institution the College complies with all the suggestions/objections of the auditors.

Financial resources are mobilized through Management, State Government, UGC, RUSA of MHRD and private organizations. Human resources are mobilized through numerous linkages and MOUs. Perspective plans are made based on the NAAC Peer team of the previous cycle.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receive funds and grants from Central Government for recurring expenditures and smooth functioning of activities. Funds are also generated from students fees i.e. PTA Fund. Salaries of Teaching staff against the vacants posts and non teaching staff are paid through the PTA Funds. Casual Labour, any kind of maintenance and repair work of furniture and

watercoolers is paid from the respective as well. Fund is also generated from the area that is leased to the Oriental Bank of Commerce and has an ATM.

The conveners of various committees/teachers in-charge of various activities have to

seek formal approval of the Principal for spending a specified sum of money in order

to execute the work under their purview. The State Govt. rules concerning expenditure of funds are followed strictly. This involves calling quotations from the market, floating tenders for purchasing equipment etc. on state govt. approved/DGS&D approved rates. The College Bursar monitors the entire process and helps the College Principal in effective and efficient use of financial resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC ensures quality through the sustenance initiatives which include regular IQAC meetings, timely submissions of AQARs, conduct of academic audit, participation in NIRF, collection and analyses of feedback. IQAC reviews Teaching Learning Process, structures and methodologies of operations periodically as per norms. Establishing a policy of annual submission of APAR by teachers every year by the end of academic year.

Establishing the Parent Teachers Association. Establishing Alumni Association in college. Alumni association has also held interaction meetings with achiever alumni.

Initiating Student Satisfaction Survey and Parents Feedback mechanism. The forms were designed and made available on college website.

IQAC event calendar for each department was prepared and was put

on college website.

A large number of events including webinars, talks on relevant topics for Faculty Development Programs were organized under the aegis of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Academic Audit (AAA):

Ensuring timely distribution of time tables. Teachers submit their daily class coverage of the same to the respective committee and the Principal.

Review of proposed lesson plans and syllabus coverage to check effective delivery of curriculum

Emphasis on students with poor attendance and low performance for improvement in their performance

Fulfillment of mentor-mentee programme.

Review of internal assessment and moderation of marks to ensure parity

Co-curricular (and experiential) activities for optimised learning outcome

Student's feedback on teaching methodologies and the overall aspect of the college, upon which reforms and redressal are implemented.

#### Implementation of Teaching-Learning Reforms:

The outbreak of COVID pandemic facilitated a ICT-powered classroom.

All classes were taken on Microsoft Teams during the COVID lockdown. Online platforms like Google Meet and ZOOM were also used for the same.

Study materials were provided on Gmails and application like Whatsapp. This interface allows teachers to upload recorded lectures, assign the worksheets and assignments

An optimised learning experience is provided by using tools such as slides, spreadsheets, YouTube videos, and subject specific software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**



**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college promotes gender equity by organising various activities on the themes: "Save the Girl Child", "Beti Bachao, Beti Padhao", International Women's Day and many more. Department of English observed the "Food and Nutrition Week" from September 1, 2021 to September 7, 2021 and arranged a webinar for the same on September 04, 2021 at 11:00 a.m. Dr. Tanvi Gulati was the speaker and she gave her lecture on the topic "Staying Fit in Online (Covid) Era" by particularly addressing girl students. A separate NCC has been set up exclusively to encourage the girl students. The college bagged first prize in mime and 3rd position in 'luddi lok naach' in Zonal Youth Festival held from October 14-19, 2021 comprising of all the girl students. In the category of Folk Art, 1st position was secured in Karoshiya and Mitti de khidone, 2nd position in Khido and 3rd position in Chikkoo and Guddiyan Patole. NCC girl cadets participated in Anti-drug Cycle Rally on May 20, 2022. 7th Mega Job Fair under the Punjab Government's flagship programme, "Ghar-Ghar Rozgar Mission" was organized in college on June 02, 2022 in which various companies arrived. About 157 students were shortlisted in which 40% were girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>C</u>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is devoted towards an intensive waste management process right from its inception to its final disposal. A substantial number of dustbins have been installed in every nook and corner of the college for the collection of solid waste. These dustbins are emptied at regular intervals. The biodegradable waste collected in the college is dumped in the compost pits for decomposition over time. All the biodegradable clutter collected from parks, ground, dustbins and those obtained from bush-cutter and lawn-mower are all dumped in the pits to be further used as biofertilizer or natural manure. There is a systematic drainage system in the college for an efficient drainage of the liquid waste produced. The college produces zero chemical, biomedical and radioactive waste. The college has minimum e-waste. Any error in the electronic equipment is analysed by the waste management committee of the college. Rather than throwing away or discarding malfunctioned apparatus or equipments, emphasis is laid on getting them repaired first. All the electronic items which are beyond repair and other furniture waste are sold to vendors for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college promotes inclusive education in all its curricular and co-curricular activities. Different sports and cultural activities are organized to promote mutual harmony and a feeling of sportsmanship among the students. The efforts to bridge any

cultural, regional, linguistic, communal and socio-economic gaps are made by dividing students into teams where each individual is from a different background and then encouraging them to participate in different events. This also generates a feeling of team work and train the students to work in groups.

Commemorative days like Women's Day, Yoga Day, National days of importance are celebrated to promote tolerance and harmony. Both faculty and students follow a separate code of ethics and both the groups have to abide by those ethics. Inclusive environment is provided to the students with disability. The students with low self-esteem and difficulty in studies are counselled by the concerned subject teachers to provide optimum solutions to the problems faced by them. A feeling of equality is developed between the students in the class and zero-bias ambiance is maintained.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees of the college are sensitized about the constitutional obligations. Various activities are organised in an academic session to inculcate moral values and duties of a responsible citizen among students. The students are introduced to their fundamental rights and are encouraged to self-study constitutional rights and citizen's charter. Optimum emphasis is laid on guiding them in the right direction so that they can become the responsible citizens of India. Youth Welfare Department, Punjabi University, Patiala organized online slogan writing competitions to commensurate 75th Anniversary of Independence and declared their result on August 10, 2021. Gurwinder Singh of our college grabbed second prize in the Ropar-Fatehgarh Sahib zone. The entire college staff and students sang the National Anthem on August 12, 2021 and the video of the same was sent as per the instructions of Directorate, Higher Studies, Government of Punjab. A talk on Google Meet titled, "The life and vision of Baba Sahib Bhim Rao Ambedkar" was organized on April 14, 2022 for the students. Department of Public Administration invited Dr. Namita Gupta, Associate Professor and

Faculty from Centre for Human Rights and Duties, Panjab University, Chandigarh to give lecture on Human Rights on June 29, 2022.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://online.gcmohali.ac.in/Articles/agar">https://online.gcmohali.ac.in/Articles/agar</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The entire teaching faculty of the college attended the webcast on July 29, 2021 to celebrate one year of NEP 2020. The Buddy Group of the college attended a webinar on "Anti-drug Campaign" on August 4, 2021. NSS units and Department of Home Science

celebrated the Birth anniversary of Shaheed Bhagat Singh with the theme "Plant and Adopt a Tree". Celebrating "Punjab Maha", Home Science Department set up exhibition-cum-sale showcasing delicious food and colourful handicrafts on November 02, 2021. College staff and students took a pledge on the occasion of "Matra Bhasha Diwas" on February 21, 2022. Prof. Anil Kumar was invited to speak on topic, "YOGA - Its Relevance in Modern Times" on April 29, 2022. 8th International Yoga Day was celebrated on June 21, 2022 on theme "Yoga for Humanity" and around 100 students participated. The Home Science Department has vowed to adopt the trees planted during this drive. Post-graduate students of Fine Arts Department presented paintings and culture of Punjab and Andhra Pradesh on June 29, 2022 under the theme, "Ek Bharat, Shreshtha Bharat". Under theme of "Mission Tandrust Punjab", Botany and Zoology Department conducted activities such as Awareness Lecture and Film-showing on Biodiversity in April 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Red Cross Society/Red Ribbon Club organized following activities: "Fit India Run Campaign" was organized on August 10, 2021. Sangram Singh Chauhan of B.A. III grabbed first prize in poster-making competition held in Ratan Professional College, Mohali on September 21, 2021. Science Department potted plants under theme "Green Village, Clean Village" on September 29, 2021. On Volunteer Blood Donation Day, students participated in various competitions. A lecture was organized in which the resident doctors from Government Hospital, Phase-6, Mohali taught students about HIV/AIDS on April 20, 2022 and on "Thalassemia" on May 13, 2022.

2. Setting up of Centre of Jagat Guru Nanak Dev Punjab State

Open University, Patiala in the college: On August 8, 2021, an MoU was signed with Jagat Guru Nanak Dev Punjab State Open University, Patiala to establish its centre in college. It was decided that initially six Certificate Courses will be provided. The minimum eligibility to enrol is that the candidate should have passed 12th class. These courses can be done part-time. This centre will be centrally authorised. The college is serving as examination centre for Jagat Guru Nanak Dev Punjab State Open University's exams.

File Description	Documents
Best practices in the Institutional website	<a href="https://online.gcmohali.ac.in/Articles/agar">https://online.gcmohali.ac.in/Articles/agar</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The teaching faculty of the college is actively involved in making education more experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based, flexible and enjoyable as per NEP2020. The professors give 5-10 minutes general talk on "Drug Abuse" before starting their lecture. On July 20, 2021, Prof. Tejinder Kaur and Prof. Vipran, members of Red Ribbon Club attended online Red Ribbon Club Workshop. Staff members attended launch of "Dial 1100 Helpline" and "Unified State Admission Portal" by Captain Amrinder Singh on August 19, 2021. The staff attended online training on "Training on Merit (Seat Offer) Module" to ensure smooth admission process. College staff attended Yoga Workshop (Lecture-cum-Practical) on September 15, 2021 organized by Ayurvedic Department. Professors of Commerce and Economics Department attended "Mega Career Counselling Session" on December 16, 2021. The faculty went for mapping in different schools in January 2022. Staff members attended "Voter Awareness Program" on February 11, 2022 and enrolled students as voters. The staff participated in cleanliness and maintenance of different sections of the college as per duties allotted in March 2022. The teaching faculty also registered themselves for various MOOCs courses as per the guidelines issued by the head of the institution on April 22, 2022.



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The college proposes the following future plan for the next academic year:-

1. Setting up of Rainwater harvesting facility.
2. Starting Girls' Hostel.
3. Roof flooring of main building, porch area, Sabrang Hall and Commerce Department.
4. Setting up a submersible pump.
5. Renovation of canteen, administrative block, student centre.
6. Setting up of a centralized Computer Lab.
7. Renovation of Security Guard room.
8. Repair of furniture and Boys' Hostel.
9. Renovation of staff room and pantry.
10. Renovation of washrooms and incinerator.
11. Fencing of college's boundary wall.
12. Installation of Green Boards and White Boards.
13. Ensuring portable drinking water at different spots.
14. Completion of new library.